

## **IQAC MINUTES OF MEETING**

**DATE: 22.01.2021**

**PLACE: IQAC OFFICE**

The IQAC Meeting has been held on Jan 22<sup>nd</sup> 2021 at 2.30 PM in IQAC room. The following agenda and resolution will be discussed in this meeting.

### **Agenda:**

Action taken report on 16.06.2020 meeting discussed statements.

- To instruct the faculty take the class as per the university curriculum syllabus.
- To motivate the faculties to create e-content study materials for students.
- Insist all the students to utilize the digital library.

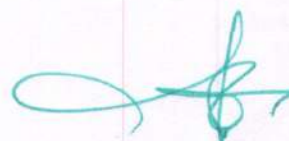
### **Resolution:**

- All the faculties are insisted to prepare the course related materials based on university syllabus content for forthcoming semester.
- All faculties prepare their e-content notes & materials to the welfare of the students
- Practiced the students for the usage of INFLIBNET to their studies.

### **Action taken:**

Action taken reports on 16.06.2020.

- Most of the faculties complete and got the MOOC course qualified certificates.
- Discipline committee maintains the student's code of conduct in well manner.
- The post graduate student also enrolled in NPTEL courses and got qualified certificates.



**PRINCIPAL**

**Shanmuga Industries Arts and  
Science College (Co-Education)  
Thiruvannamalai - 606 601.**



## INTERNAL QUALITY ASSURANCE CELL (IQAC)

### MEMBERS

S.No	Name	Members	Signature
1	Dr.K.Anandaraj	Principal, Chair Person, IQAC	
2	Prof. AL.Udayyapan	Administrative Officer	
3	Dr.K.Annamalai	Vice Principal (Shift I)	
4	Dr.P.Murugan	Vice Principal (Shift II) , IQAC Coordinator	
5	Dr.P.Damodharan	Assistant Coordinator, IQAC	
6	Prof.V.Sakthivel	Assistant Coordinator, IQAC	
7	Dr.S.Arumugam	Assistant Coordinator, IQAC	
8	Prof. S.Sampathrajan	Assistant Coordinator, IQAC	
9	Dr.K.Govindarajan	Assistant Coordinator, IQAC	
10	Dr.A.Dinesh Karthik	Assistant Coordinator, IQAC	
11	Dr.K.Vijayakumar	Assistant Coordinator, IQAC	
12	Prof.R.Sankar	Member, IQAC	
13	Prof .G.Sarala	Member, IQAC	
14	Dr. M.Gopi	Member, IQAC	
15	Prof .M.Gopu	Member, IQAC	
16	Prof .M.Sudha	Member, IQAC	
17	Prof. D.SenthilKumar	Member, IQAC	
18	Dr.MA.Krishnamoorthy	Member, IQAC	
19	Dr.R.Venkatesan	Member, IQAC	
20	Dr.K.Sathiyaselan	Member, IQAC	
21	Prof. S.Anandhanarayanan	Member, IQAC	
22	Prof .D.Arunkumar	Project Officer	
23	Mrs. V.Ranjani	Office Representative	
24	Ms. N.Madhushree	Student Representative	
25	Mr. R.Vignesh	Secretary to IQAC Coordinator	



## IQAC MINUTES OF MEETING

**DATE: 16.06.2020**

**PLACE: IQAC OFFICE**

The IQAC Meeting has been held on June 16<sup>th</sup> 2020 at 2.30 PM in IQAC room. The following agenda and resolution will be discussed in this meeting.

**Agenda:**

- Action taken reports on the last meeting held on 10.02.2020
- The faculties encourage to enrich their knowledge through online courses

**Resolution:**

- Given awareness about the MOOC courses to the faculty members.
- The students and staff code of conduct also reframed .
- All the faculties are motivated to participate FDP

**Action Taken:**

Action taken on 10.02.2020 meeting

- The faculties are taken the classes with goggle meet and zoom app in effective manner
- All department conducted the webinars & conferences successfully
- Journals and publications are published by our respective faculty members in reputed magazines.

  
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## **IQAC MINUTES OF MEETING**

**DATE: 10.02.2020**

**PLACE: IQAC OFFICE**

The IQAC Meeting has been held on February 10<sup>th</sup> 2020 at 2.30 PM in IQAC room. The following agenda and resolution will be discussed in this meeting.

### **Agenda:**

- Action taken report on the resolution of the meeting held on 14<sup>th</sup> Oct 2019.
- Implementations of regular practices of faculty and students in pandemic period.
- All the faculties motivate to organize webinar & conferences through online.

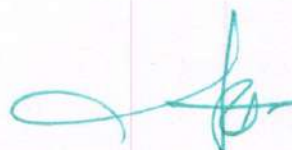
### **Resolution:**

- Awareness about ICT tools for effective teaching of online classes
- All the faculties encourage to Publish Journal & Articles
- All the faculties motivate to publish the Books
- To motivate the faculties to organize and participate conference, seminar, & webinar.

### **Action taken:**

Enriched and Reformed the existing different committees in our organization such as follows

- Discipline Committee
- Placement Committee
- Scholarship Committee
- Alumni Association Committee



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## IQAC MINUTES OF MEETING

**DATE: 03.10.2019**

**PLACE: IQAC OFFICE**

The First IQAC Meeting has been held on October 03<sup>rd</sup> 2019 at 2.30 PM in IQAC room.

**Agenda:**

- The Formation of Internal Quality Assurance Cell members and discharge their duties.

**Resolution:**

- The committee members carry out the progress and development of the institution.

**Action Taken:**

- The IQAC members are appointed and assigned their duties successfully.



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